



## SCHEDULE OF FEES FOR SCHOOL YEAR 2023/2024

School Division	Tuition Fee
<b>Pre-Kindergarten (PK)</b>	€ 7.075,00
<b>Elementary School – Kindergarten (K) – Grade 5</b>	€ 17.000,00
<b>Middle School – Grades 6 – 8</b>	€ 18.210,00
<b>High School – Grades 9 – 10</b>	€ 18.740,00
<b>High School – Grades 11– 12</b>	€ 19.050,00
<b>IB – Diploma Fee – Grade 12</b>	€ 830.00*
*This is the approximate cost of the full IB program	
<b>Payment Plan Fee</b>	€ 100.00
<b>Late Payment Fee</b>	€ 50.00
Monthly charge if payment is past due, billed on the first of each month	
<b>Capital Fee – Grades K – 12</b>	€ 2,700.00
Annual fee per student – not prorated Capital fee is to be paid in full with the first payment and is non-refundable.	
<b>Application fee – For new students only</b>	
Pre-Kindergarten	€ 500.00
Grades K – 12	€ 1,500.00
This is a one-time non-refundable fee, due upon initial enrolment	
<b>Tuition Deposit (Private payer only)</b>	€ 500.00
The tuition deposit is payable by May 15 annually if a payment plan is selected by a private payer. The tuition deposit is non-refundable. The deposit is applied towards tuition and holds a child's place in the class.	
<b>Reissue of Official School Records</b>	
Upon withdrawal from AISZ student may be issued 1 (one) original document from school records. Semester and end-of-the-year report cards are available online to download through the appropriate portal upon release. Semester/end-of-the-year Report card (stamped and signed)	
1 school year	€ 20.00
Every additional school year (each copy)	+ € 10.00
Certificate of Attendance	€ 10.00
Additional documents not provided upon withdrawal from school	€ 10.00
High School Transcript (for graduates)	€ 20.00
High School Diploma (for graduates)	€ 100.00
<b>Other</b>	
Lost ID Card (1 <sup>st</sup> replacement free)	€ 8.00
Technology equipment	at costs
Lost book (Library or Classroom book)	at costs

### **Discount Offerings**

**Tuition Discount:** In the seventh consecutive year a student has attended AISZ a discount of 10% will be granted on tuition. This will continue until the student graduates, or departs AISZ.

**Capital Fee Discount:** The capital fee will be charged at the full amount for the first three years that a child attends AISZ. In the fourth and fifth year the capital fee will be reduced by one third each year until the sixth year where a family will no longer have to pay a capital fee.

A note about Discount's: Discount's are based on continuous attendance at AISZ. If a family were to depart AISZ then return the time calculation would reset.

### **Payments**

1. Payments should be made to the American International School of Zagreb
2. Please contact Business Office for bank details.
3. When paying via wire transfer, any payment must be increased for any bank charges and any other transaction and/or payment costs.

### **Withdrawing from AISZ**

Tuition is due in full for any quarter of a school year in which the Student has been enrolled in the School. If the Student is enrolling or leaving the School after the commencement of the school year without advance notice before August 20, the Parent will be charged according to the following schedule:

- For each quarter attending partly or full, the full tuition for that quarter is due, and
- For each quarter non-attending, 50% of the full tuition for that quarter is due.

The Application fee is due before acceptance. Tuition fee and Capital fee are due as agreed in the Tuition Payment Procedure.

Application fee, Capital fee and all additionally charged fees to the Parent are separate from tuition, and they cannot be prorated and are non-refundable.

AISZ reserves the right to suspend or dismiss the Student if any due payment is delayed, or her/his progress, ability to comprehend the curriculum, or conduct is determined, discretionary by the School, to be unsatisfactory and to do so without refund of tuition or fees. School records will not be released until all fees have been reconciled.

If you have any questions about your invoice the Business Office can be contacted at:

Email: [accounting@aisz.hr](mailto:accounting@aisz.hr) Telephone: (385 1) 7999-311 or 7999-314

Tuition and fees are stated in Euro currency. If you would like to pay in USD please contact the school at [accounting@aisz.hr](mailto:accounting@aisz.hr) or +385 1 7999 311 for the valid exchange rate.

**MOST IMPORTANT:** Make sure to reference your surname and invoice number in the payment reference.